



Garden Supervisor Job Posting

Southeast Neighborhood Development (SEND) is a community development corporation serving Southeast Indy. SEND advocates for housing, economic, and social equity by working with residents, business owners, and community partners to create and maintain inclusive, healthy, and vibrant neighborhoods. SEND seeks a part-time experienced Garden Supervisor for its ReGrowth program to manage eight employees over ten weeks beginning in June and concluding in September.

The Supervisor will oversee eight justice-involved young adults, hired through Keys2Work, for the summer ReGrowth Garden program. ReGrowth is a young adult employment opportunity wherein justice-involved young adults, ages 18-26, from Indianapolis' neighborhoods work together with volunteers to maintain, harvest, and distribute produce from urban and community garden plots in Southeast Indy. Keys2Work helps homeless and justice-involved citizens successfully transition into the workforce through employment assistance, workforce certifications, workplace mentoring, and job placement services.

Through experiential learning opportunities in the gardens, individuals will give back to the community, gain skills, and develop knowledge on the local food system, while also being compensated.

Job Description

- Lead Garden Crew Members in: Cultivation and weeding techniques, organic pest and disease management, maintenance of compost and perennials, operation and maintenance of tools and equipment, and harvesting, washing, and packing of crops for donation. Supervisor should possess related skills to guide these activities.
- Maintain, harvest, and distribute produce with urban, community garden plots in Southeast Indy.
- Assist in developing the garden projects and fulfilling the needs of the individual garden sites.
- Assist the growers and volunteers in many aspects of garden operation.
- Supervise the Garden Crew with time management and provide transportation with the SEND van between sites.
- Supervisor will be responsible for planning for purchasing, and coordinating delivery and/or pick up of supplies as needed for garden building.
- Work with SEND Community Builder to coordinate lunch stipend and crew transportation schedule between sites.

3230 Southeastern Avenue
Indianapolis, IN 46203
317.634.5079
www.sendcdc.org



Structure of Summer Employment:

- 14 Weeks, **June 10th – September 13th**
- 20-25 hours per week (rain or shine, there will be indoor work in the event of inclement weather). The supervisor may have additional hours throughout the week to support the program.
- ReGrowth Crew program begins June 24th and ends on **August 30th**.
- The Garden Crew will work Monday – Friday, – 9:00 am – 1:00 pm.
- Works closely with SEND Community Builder and other staff to coordinate enrichment programming and rotating site schedule.
- Must have a valid driver's license.
- Must pass background check.

Garden Supervisor will receive:

- \$18/hr
- \$75/month cell phone reimbursement
- Garden Kit
- Boots/garden shoes
- Lunch stipend

SEND is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran, or disability status. Candidates are subject to e-verification.

Please email Kate Voss at communitybuilder@sendcdc.org with resume and include a few sentences why you are a good fit for this position by Friday April 21, 2023.1

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